



Lake House Trust Inc. The Role of a Trustee

The Board:

Trustees are appointed by the Lake House Trust Board, a registered charitable trust. The Trust Board is responsible for the governance of the Lake House Arts Centre and is housed in three heritage buildings, owned by the Lake House Trust Board and situated on leased Auckland Council land. The board meets monthly and board members will also be expected to assist and advise the Lake House Manager, and participate in activities, meetings and events outside of the scheduled monthly board meetings.

Lake House Arts:

Strategic goal and success areas.

- Maintain a vibrant, welcoming arts and heritage centre and gallery that accommodates the interests of a wide range of visitors, studio tenants, hirers, artists and community members.
- Maintain a sustainable business model that enables Lake House Arts to preserve its stability, autonomy and independence while securing contract grant funding from Auckland Council.
- Continually invest in marketing to broaden our reach and visibility.
- Broaden our appeal to diverse communities including youth and constantly innovate to provide varied and interesting programmes to the public.
- Maintain high customer satisfaction.
- Keep the buildings and amenities to a high standard of upkeep.
- Retain and employ skilled staff and a vibrant and progressive board.

Key Relationships:

Lake House Trust enters a funding agreement with Auckland Council annually, and reports to the Devonport/Takapuna Local Board. The agreement requires Lake House Arts to meet key objectives and targets which reflect the Council's strategic priorities.

Lake House Arts serves the community of Takapuna and the North Shore of Auckland as well as the wider arts sector and attracts visitors from across the Auckland Region. It holds relationships with funding organisations which support its programmes, activities and events. It also generates funding from the programmes and services it provides such as venue hire, studio tenants, art classes and artwork sales. It builds and maintains relationships with key partners in the arts, business and community sectors in order to achieve its objectives.



Key Board Member Responsibilities:

- Works with other members of the Board to maintain an oversight of Lake House Arts strategic direction, and contributes to the development of strategic objectives when required.
- Contributes to the effective governance of Lake House Arts by maintaining an overview of its operational and financial performance, and ensures it meets its legal requirements.
- Supports Lake House Arts to reach its goals through effective networking that may link the organisation to appropriate creative, business and sponsorship opportunities.
- Represents Lake House Arts positively in the wider community, particularly at the political, community and business leadership levels.

Key Attributes of Lake House Trust Board Members:

Board members/trustees offer their time and expertise in a voluntary capacity. While it is helpful if trustees have some board experience, preferably in the not-for-profit sector, this is not a prerequisite. Most importantly trustees need to be supportive of the goals of Lake House Arts, understand the basic requirements of good governance, be able to work well with others, and have a willingness to learn.

Collectively, the board needs to have expertise as follows:

- To think strategically, have the ability to hold the bigger picture, and conceptualise strategies for Lake House Arts to achieve its goals.
- To be familiar with the arts sector, and have a commitment to providing arts and cultural opportunities to a diverse community.
- To have an awareness of Auckland's diverse communities, including the varying approaches required to work with Asian, Maori, Pacifica peoples, and Auckland's other many diverse ethnicities.
- To have a level of business acumen.
- To be willing to use personal and professional networks and relationships in the creative and business sectors to develop and enhance opportunities for Lake House Arts.
- To have a shared commitment to assist with and seek sponsorship of Lake House Arts programmes.
- To possess a level of financial literacy to be able to understand financial reports.
- To have a basic knowledge of local government, council planning and legal frameworks.



While it is not expected that every board member will possess every attribute in equal measure, we want to ensure that the cumulative attributes and skillsets of the board, enable it to maintain a robust coverage of its responsibilities.

Individually, board members need to have the ability to work constructively with others on the board to contribute to team success and possess effective interpersonal and communication skills with which to do so.

Board Diversity:

The selection of new board members will also be influenced by our need for the board to reflect diverse ages, cultural experience and gender representation.

Benefits of Being on the Lake House Trust Board:

As a board member your skills and experience will be greatly appreciated. For those keen to gain board experience, you will have the opportunity to learn about boards and their role, from the experienced trustees on the current board. You will be part of a thriving arts community at Lake House Arts, and have the satisfaction of being involved in the development of Auckland's arts and cultural landscape by being part of Lake House Arts achievements. You will enjoy the satisfaction of witnessing members of the community discover their talents and gain strength and confidence from this experience, and know you have contributed to their growth.