

HOLIDAY PROGRAMMES - LAKE HOUSE ARTS CENTRE GENERAL TERMS AND CONDITIONS

APPLIES TO ALL HOLIDAY PROGRAMME ENROLMENTS – ON SITE

All Terms and Conditions may be subject to change at the discretion of the Management. Any changes or updates will supersede previous Terms and Conditions.

- Enrolments will be handled on a first come, first served basis.
- Late enrolments are subject to availability and at the discretion of the Education Coordinator
- For a Holiday Programmes to go ahead the minimum paid enrolments need to be reached.
- Holiday Programmes run from 10am – 3pm unless otherwise stated.
- Holiday Programmes may run over multiple days
- Payment must be made in full to be confirmed as enrolled at least 48 hours before the holiday programme starts.
- Parents enrolling on behalf of students shall comply with all Statutory Obligations required by New Zealand Law, and any Health Order or regulation the Lake House Trust requires. This includes proof of full vaccinations (if required) for any Pandemic/Epidemic deemed a risk to Public Health by Local or National Government.
- A full set of accurate and up to date parent/caregiver details is required for each child.
- All information is correct on going to press, however is subject to change.
- All prices include GST.

MATERIALS FOR HOLIDAY PROGRAMMES

- Materials are supplied for all children's holiday programmes, unless otherwise stated.

WHAT CHILDREN MUST BRING

Children staying all day are supervised at morning break and lunchtime by Lake House staff members or volunteers. Break times may vary according to the total number of classes run each day, to support appropriate supervision. Please make sure children bring-

- A packed lunch and water bottle.
- No highly-sugared drinks or lollies please.
- In summer, sunscreen and a hat is a must.

NO CHILD OF ANY AGE ATTENDING A HOLIDAY PROGRAMME WILL HAVE ACCESS TO PURCHASE FOOD AT THE CAFE. Parents/Caregivers may purchase and provide food for their child BEFORE the programme begins.

Any child who does not have a sufficient amount of healthy food for the day, the parent/caregiver will be contacted to immediately supply food or collect the child. Lake House Arts takes no responsibility for providing a child with food. Failure on the part of a parent/caregiver to provide food/collect a child will mean Lake House Arts will act according to its Child Safety Guidelines and/or the Child and Vulnerable Persons Policy and may contact third party services for advice and support.

REFUNDS, CANCELLATIONS AND TRANSFERS

- If a holiday programme is cancelled by Lake House Arts an alternative holiday programme may be offered to anyone enrolled or a full refund will be provided.
- No refund will be given after booking a holiday programme if the parent/caregiver cancels the enrolment, except in exceptional/extenuating circumstances at the discretion of the management.

- Lake House reserves the right to cancel a holiday programme.

STUDENT BEHAVIOUR

- Disruptive Behaviour - Management reserves the right to exclude from the program any student who is disruptive, does not adhere to the program rules or poses a significant risk to the safety of themselves or others.
- Bullying, racism, sexism and disrespectful /abusive behaviour towards the tutor or any other student or parent/caregiver will not be tolerated.
- The Education Coordinator reserves the right to contact and request caregivers to collect students displaying disruptive behaviour during a holiday programme.
- **There will be no refund.**