

Artist Pass Terms and Conditions

Friendly overview of how the subscription works



About

Artist Pass is a recurring subscription programme that gives artists an affordable way to display up to **three artworks** on rotation across selected Lake House Arts community-facing exhibition spaces, currently including the **Ogle, Tindall, and Woodhouse Exhibition Spaces**.

It is designed to offer ongoing visibility, profile-building, and sales opportunities without the commitment of mounting a full solo exhibition.



3 artworks



Rotating display



Sales opportunity

Subscription plans

Choose the option that suits you best

Monthly Plan

\$34.50 incl. GST

Charged each month in advance

3-Month Plan

\$92 incl. GST (save \$11.50)

Charged every 3 months in advance

Annual plans available from July 2026.

All subscriptions renew automatically at the end of each billing cycle unless cancelled.

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What is included, and what is not included



What's it is...

Your subscription includes:

- Display space for up to 3 artworks at any one time
- Rotating placement across selected Lake House Arts display areas
- 2D ready-to-hang wall art up to 70cm height/width
- Small on-shelf ceramics/sculpture up to 25cm height/width/length
- Opportunity to refresh works when they sell, or during the normal rotation cycle
- Ongoing public visibility as part of the Artist Pass programme
- Inclusion in shared Artist Pass marketing activity



Up to 3 works



Rotation-ready



Shared marketing

What it's not...

Artist Pass does not include:

Solo exhibition

This is a shared display opportunity rather than a dedicated exhibition.

Guaranteed placement

There is no guaranteed wall, shelf, room position, or minimum time in a particular area.

Guaranteed promotion or sales

Individual promotion, enquiries, sales, and exposure levels cannot be promised.

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Rotation, placement, and artwork presentation

Rotation & placement

Lake House Arts retains sole discretion over the acceptance, placement, arrangement, grouping, and rotation of artworks submitted to Artist Pass.

We may rotate works between available spaces — Ogle Gallery, Woodhouse Gallery, and Tindall Room — as needed for presentation, visitor flow, programming, operational requirements, safety, or overall curation.

Display-ready requirements

Wall work must be framed, or if unframed have hook-sized d-rings installed on the back. Ceramic or sculptural work must be stable, and any stands required for display must be supplied by the artist.



Curatorial discretion



Works may rotate



Artist-supplied stands

Artwork eligibility

Submitted artworks must:

- Be registered online through the website.
- Be the original work and I.P of the subscribing artist
- Be suitable for public display in a shared community arts environment
- Meet the size and format requirements listed
- Be delivered in clean, exhibition-ready condition
- Be ready to hang or display on arrival
- Be clearly labelled with artist name, artwork title, medium, and sale price
- Comply with any handling, display, or installation instructions reasonably required by Lake House Arts

Lake House Arts may also use any of its spaces for public/private events, "closed door" and other activities at any time without notifying any participating artist.

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Delivery, collection and sales



Delivery & replacement

The artist is responsible for delivering artworks to and collecting artworks from Lake House Arts, unless otherwise agreed in writing.

If an artwork sells, is removed, or is no longer available, the artist will be invited to provide a replacement work.

Any replacement work must meet the same eligibility, size, and presentation requirements as the original submitted work. Otherwise, it may be displayed in a different space from the sold work and the artist's other works.

Collection within 48 hours

If Lake House Arts asks the artist to collect works at the end of a subscription, following cancellation, or due to programme changes, the artist must do so within 48 hours. Lake House Arts is not responsible for secure storing of no-longer staged artworks.

Lake House Arts takes all care and no responsibility for any artwork on display.



Artist delivery



Replacement works



48-hour collection

Sales & commission

Artworks sold through Artist Pass are subject to 10% + gst commission.

The artist is responsible for ensuring the sale price supplied to Lake House Arts is accurate, current and includes all costs and commissions.

Lake House Arts will pay the artist the sale proceeds, less commission, on the 20th of the month following receipt of cleared payment, unless otherwise agreed in writing.

If the 20th falls on a weekend or public holiday, payment will be made on or around the next business day.

If a sale is reversed, refunded, cancelled, or subject to a chargeback, Lake House Arts may adjust or withhold payment accordingly.

Payment timing: on the 20th of the following month



Accurate pricing



Monthly payout

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Billing, cancellation and abandoned works



Billing & cancellation

- By purchasing Artist Pass, you authorise recurring billing for the subscription plan selected at checkout.
- Your subscription renews automatically on the same billing cycle unless cancelled before the next renewal date.
- To cancel your subscription, email manager@lakehousearts.org.nz
- Cancellation stops future renewals only. Your subscription remains active until the end of the billing period already paid for.
- No partial or pro-rata refunds or transfers are given for cancellation partway through a billing period, except where required by New Zealand law.
- No cancellation Fee applies.

Failed or overdue payments

If a payment fails, is declined, or remains unpaid for more than 48 hours, Lake House Arts may suspend the subscription and remove the artist's works from display until the account is brought up to date.

Lake House Arts is not responsible for loss of display time or missed sales opportunity arising from failed payment. Artists are responsible for keeping track of subscription, payments, and communication.



Auto-renewal



Email cancellation



No cancellation fee

Abandoned artwork

If artwork is not collected within **30 days** of email notification, it will be considered abandoned.

Abandoned artwork becomes the property of Lake House Arts.

Lake House Arts may sell abandoned works to defer costs.

Lake House Arts may dispose of abandoned artwork in any way it sees fit.

After 30 days, works may be claimed, sold, or disposed of by Lake House Arts.



30-day notice



Property transfer

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Artist responsibilities and promotion



Artist responsibilities

Artists agree to:

- keep contact, billing, payment and artwork details accurate and current
- ensure displayed works are available for sale unless otherwise agreed
- notify Lake House Arts promptly if a displayed work sells elsewhere or becomes unavailable
- communicate respectfully and follow reasonable instructions about delivery, collection, labelling, display, and replacement

Artist Pass is **non-exclusive**, so artists may still sell elsewhere if Lake House Arts is told immediately when displayed work is no longer available.



Accurate details



Works available



Prompt updates

Promotion & artwork images

Lake House Arts may use artwork images and artist details to promote:

- Artist Pass and the artist's participation
- artworks available for sale through Lake House Arts
- exhibitions, programmes, website, social media, email, print material, and in-house signage

Shared promotion only: no guarantee of individual social posts, dedicated emails, paid advertising, or media coverage.

There is **no guarantee** of a particular level of exposure, engagement, enquiries, or sales.



Shared promotion



No guarantee of sales

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Final essentials



A few important points

Please note the following also apply to Artist Pass participation:



Acceptance & Registration at checkout

By proceeding with payment, and registering the artworks through the Lake House Arts Website, the artist confirms they have read, understood, and agreed to the Artist Pass Terms and Conditions.

Artist Pass essential



Ownership, responsibility & rights

The artist confirms they are the owner of the artworks and I.P submitted and registered, and have the legal right to display and sell them through Lake House Arts.

Lake House Arts takes all care and no responsibility for artwork.

Artist Pass essential



Service notices by email

Lake House Arts may send service-related notices by email, including notices about billing, sales, rotation, collection, display, and administration. The Artist agrees to communicate in writing through email.

Artist Pass essential

Terms and Conditions may be subject to change.

Nothing in these Terms and Conditions is intended to exclude, restrict, or limit any rights or remedies that cannot lawfully be excluded under New Zealand law.